

**APPLICANT SCREENING  
QUESTIONNAIRE**

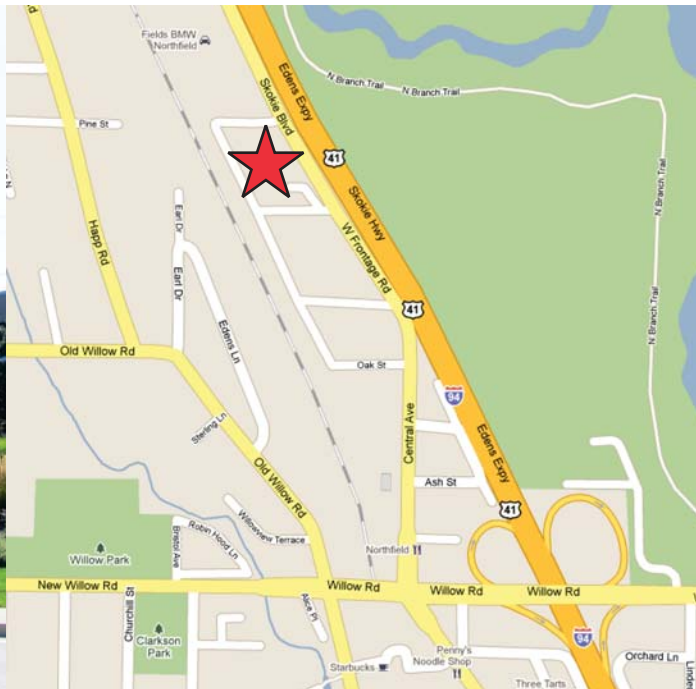
# Directions to Central Polygraph Service

## One Northfield Plaza - 560 Frontage Road - Northfield, Illinois 60093

### Tel 847-919-0027 (Press Option "6" for Automated Driving Directions)

**GPS USERS:** When entering the address of 560 Frontage Road in Northfield Illinois, please be advised that some GPS systems may show the city as WINNETKA as Northfield and Winnetka both share the same zip code of 60093

## APPOINTMENTS ARE REQUIRED



### Directions from Chicago Area and Downtown

Take I-94 West. Continue on I-94 passing Dempster Street, Old Orchard and Lake Street until WEST WILLOW ROAD EXIT 33A. Exit at the WEST WILLOW ROAD EXIT 33A. At the stop light, on the corner of CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is, turn right. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Jeep dealership. Proceed to the 3rd floor of One Northfield Plaza - Suite 300.

### Directions from O'Hare Airport Area

Take I-294 North towards Milwaukee. Exit at the WILLOW ROAD EXIT and turn right. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left just side prior to the Jeep dealership. Proceed to the 3rd floor of One Northfield Plaza - Suite 300.

### Directions from Schaumburg

Take IL-53 North towards Rolling Meadows. Take the East Palatine Road Exit. Drive East on Palatine Road which will become Palatine Road Express Lanes. Take the Palatine Road Express Lanes driving East which will become Willow Road. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Jeep dealership. Proceed to the 3rd floor of One Northfield Plaza - Suite 300.

### Directions from Arlington Heights

Take the Palatine Road Express Lanes driving East which will become Willow Road. Continue driving East on Willow Road until CENTRAL AVE (and HAPP ROAD) where the Starbucks Coffee is and turn left on CENTRAL AVE. Proceed approximately 0.4 miles on CENTRAL AVE which will curve to the left and merge into FRONTAGE ROAD to ONE NORTHFIELD PLAZA which will be on your left side just prior to the Jeep dealership. Proceed to the 3rd floor of One Northfield Plaza - Suite 300.

### Directions from Deerfield, Gurnee and Milwaukee

Take US-41 South or I-94 East towards Chicago. Continue on I-94 passing Lake Cook Road and Dundee Road until EAST TOWER ROAD EXIT 31. Exit at the EAST TOWER ROAD EXIT 31. At the stop light, turn left onto FRONTAGE ROAD. Proceed approximately 0.5 miles to ONE NORTHFIELD PLAZA which will be on your right side just after the Jeep dealership. Proceed to the 3rd floor of One Northfield Plaza - Suite 300.

# Arrival to Central Polygraph Service - One Northfield Plaza



**One Northfield Plaza  
Main Entrance**



**3rd Floor  
Reception Area**



**Ground Floor  
Cafeteria Waiting Room**

## Directions Upon Arrival for Polygraph Test to One Northfield Plaza

When arriving, please proceed to the 3rd floor of One Northfield Plaza (the taller of the two office buildings) and be seated in the reception area to the left of the elevators. An examiner will be with you promptly at your scheduled appointment time. You must arrive on time to your appointment. Appointments begin on time and do not begin earlier than the time scheduled. For confidentiality purposes, individuals are requested not to proceed up to the 3rd floor more than 10 minutes prior to their scheduled test appointment time. Please be advised that if your appointment is scheduled for after 5:00 PM Monday thru Friday, or if your appointment is scheduled on a Saturday, Sunday or on a Holiday, the second set of automatic sliding glass doors in the One Northfield Plaza lobby may be locked by security. A staff member or examiner will arrive downstairs to open the second set of glass doors approximately 5 minutes prior to your appointment time. Please be advised that only a maximum of (2) people are allowed on the 3rd floor per appointment slot (the person taking the polygraph test and one other guest/individual) unless otherwise pre-authorized by an examiner in advance. All other individuals, including all children below the age of 13, must remain in the cafeteria area on the ground level at all times.

## Important: Arriving On-Time

Please be advised that it is the sole responsibility of the examinee and or client to arrive on time to their polygraph test appointment on the date and time scheduled. Examinees and or clients are strongly encouraged to familiarize themselves with the driving directions, road conditions and any other traffic delays prior to departing for their appointment. Staff and examiners are unable to provide live driving directions via telephone to individuals and thus examinees and clients are strongly encouraged to use the resources provided on our web site and in this packet. Clients and or examinees may also obtain automated voice prompted driving directions while driving by calling our office at 1-847-919-0027 and selecting No. 6 from the touch tone menu system. Due to heavily booked testing schedules, no refunds can be given for missed appointments for any reasons, or arriving late for any reasons. Examinees and or clients must be ready to start their appointment at the exact time scheduled. Examinees and or clients are strongly encouraged to use the bathroom facilities prior to their appointment start time.

## Public Transportation Serving One Northfield Plaza

Taxi	Tel (847) 303-0303	<a href="http://www.303taxi.com">www.303taxi.com</a>
Pace Bus	Route 421	<a href="http://www.pacebus.com">www.pacebus.com</a>
CTA Train	Purple Line - Linden Stop	<a href="http://www.transitchicago.com">www.transitchicago.com</a>
Metra Train	Hubbard Woods or Winnetka	<a href="http://www.metrarail.com">www.metrarail.com</a>

**INSTRUCTIONS:**

**Please print very clearly.**

**Use a black ink pen only. No Pencils.**

**Illegible questionnaires will NOT BE accepted.**

**Take your time and read each section and question carefully.**

**Answer each question to the best of your knowledge.**

**If you need assistance, please contact:**

**Central Polygraph Service Ltd.  
E-mail: [info@centralpolygraph.com](mailto:info@centralpolygraph.com)  
[www.centralpolygraph.com](http://www.centralpolygraph.com)  
Tel 847-919-0027 Ext 707**



# APPLICANT SCREENING QUESTIONNAIRE

## PLEASE PRINT VERY CLEARLY



### SECTION A – BASIC INFORMATION

First Name		Middle Name		Last Name	
Alias/Nickname					
Previous Name Used					
Age		Date of Birth		Social Security No.	
Driver's License No.				State of Issuance	
City of Birth		County		State	Country
Height		Weight		Eye Color	Hair Color
Sex <input type="checkbox"/> Male <input type="checkbox"/> Female		U.S. Citizen <input type="checkbox"/> Yes <input type="checkbox"/> No		Other/Previous Citizenship	
Marital Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Widowed <input type="checkbox"/> Separated					Number of Children

### SECTION B – PERSONAL ADDRESS HISTORY

Current Residence Street Address		Apt #	City		State	Zip Code
Area Code & Telephone Number				From Month/Year	To Month/Year	
Previous Residence Street Address		Apt #	City		State	Zip Code
Area Code & Telephone Number				From Month/Year	To Month/Year	
Previous Residence Street Address		Apt #	City		State	Zip Code
Area Code & Telephone Number				From Month/Year	To Month/Year	

### SECTION C – EDUCATIONAL HISTORY

<b>High School</b> - Name of School		From Month/Year		To Month/Year		
Street Address				City	State	Country
Total Semesters/Years Completed				Degree Earned		
<b>College/University</b> - Name of School		From Month/Year		To Month/Year		
Street Address				City	State	Country
Total Semesters/Years Completed				Degree Earned		
<b>College/University</b> - Name of School		From Month/Year		To Month/Year		
Street Address				City	State	Country
Total Semesters/Years Completed				Degree Earned		



## APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



### SECTION C – EDUCATIONAL HISTORY (continued)

Technical/Trade/Other School - Name of School	From Month/Year	To Month/Year	
Street Address	City	State	Country
Total Semesters/Years Completed	Degree Earned		

### SECTION D – EMPLOYMENT HISTORY

Have you ever been fired from any place of employment or have you ever quit from any place of employment after being told you were fired?  Yes  No

Details

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#### PLEASE LIST YOUR EMPLOYMENT, BEGINNING WITH THE PRESENT AND WORKING BACK 10 YEARS:

Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			

Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			

Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			

Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			



## APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



**SECTION D – EMPLOYMENT HISTORY (continued)**

From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				
Position(s) Held				
Employer's Street Address	City	State	Zip Code	Country
Supervisor	Area Code & Telephone Number			
From Month/Year	To Month/Year			
Employer/Company Name				



## APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



### SECTION D – EMPLOYMENT HISTORY (continued)

Position(s) Held \_\_\_\_\_

Employer's Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Country \_\_\_\_\_

Supervisor \_\_\_\_\_ Area Code & Telephone Number \_\_\_\_\_

From Month/Year \_\_\_\_\_ To Month/Year \_\_\_\_\_

### SECTION E – MILITARY HISTORY

If you are a male born after December 31st, 1959, did you register with the selective service system?  Yes  No

Have you ever served in the United States Military or United States Merchant Marine?  Yes  No

Have you ever served in any Foreign Military outside of the United States?  Yes  No

Branch of Service  
 Air Force     Army     Navy     Marine Corps     Coast Guard     National Guard     Merchant Marine

Other Service - Details \_\_\_\_\_

From Month/Year \_\_\_\_\_ To Month/Year \_\_\_\_\_ Rank \_\_\_\_\_

Current Status:  
 Active     Active Reserve     Inactive Reserve     National Guard     Other \_\_\_\_\_

Discharge Type:  
 Honorable Discharge     General Discharge     Other Than Honorable Discharge     Bad Conduct Discharge  
 Dishonorable Discharge     Medical     Hardship

Details \_\_\_\_\_

Have you ever received any of the following while in the military?  
 Article 15     Court Martial     Office Hours     Captain's Mast     Reduced in Rank     EMI

Details \_\_\_\_\_

### SECTION F – FINANCIAL

Have you ever declared bankruptcy?  Yes  No

Location – City/County/State \_\_\_\_\_ Month/Year \_\_\_\_\_

Have you ever had your wages assigned or garnished?  Yes  No



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**SECTION F – FINANCIAL (continued)**

Details

How much is your total current savings?	How much does your spouse earn annually?
Do you currently have to pay child support? <input type="checkbox"/> Yes <input type="checkbox"/> No	Amount
Are you currently delinquent on any debt? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Details

**PLEASE LIST YOUR CURRENT FINANCIAL DEBTS (ASIDE FROM UTILITIES)**

Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed
Company / Bank / Institution	
Loan Type (Auto, Educational, Mortgage, Credit Card, etc)	Total balance currently owed

**SECTION G – POLICE RECORD**

Have you ever been detained by the police or any law enforcement agency in or outside of the U.S.?  Yes  No

Details



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**SECTION G – POLICE RECORD (continued)**

Have you ever been arrested by the police or any law enforcement agency in or outside of the U.S.?

Yes

No

Details

Have you ever been convicted of a misdemeanor anywhere?

Yes

No

Details

Have you ever been convicted of a felony anywhere?

Yes

No

Details

**SECTION H – DRIVING RECORD**

Have you ever been arrested or convicted of a DUI?

Yes

No

Details

Have you ever had your driver's license suspended or revoked?

Yes

No

Details

Please list all moving violations you were ticketed for (regardless of court ruling) in the past 5 years:

Violation (Speeding, Stop Sign, etc)

Month/Year

City/State

Location

Issuing Agency

Court Ruling

Fine Paid/Traffic School

Violation (Speeding, Stop Sign, etc)

Month/Year

City/State

Location

Issuing Agency

Court Ruling

Fine Paid/Traffic School



## APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



### SECTION H – DRIVING RECORD (continued)

Violation (Speeding, Stop Sign, etc)

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Month/Year \_\_\_\_\_ City/State \_\_\_\_\_

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Location \_\_\_\_\_

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Issuing Agency \_\_\_\_\_

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Court Ruling \_\_\_\_\_ Fine Paid/Traffic School \_\_\_\_\_

### SECTION I – DRUG USE AND NARCOTICS HISTORY

When was the last time you tried or used marijuana? \_\_\_\_\_ Month/Year  I have never tried or used marijuana in my entire life

When was the first time you tried or used marijuana? \_\_\_\_\_ Month/Year  I have never tried or used marijuana in my entire life

How many times total have you tried or used marijuana in your lifetime? \_\_\_\_\_

Have you ever taken prescription medication that was not prescribed to you?  Yes  No

Details \_\_\_\_\_

Have you ever taken any animal medications?  Yes  No

Details \_\_\_\_\_

Have you ever sold or transferred marijuana or any other type of drug or narcotic to someone else for profit or not-for-profit?  Yes  No

Quantity \_\_\_\_\_ No. of Times \_\_\_\_\_

Details \_\_\_\_\_

**PLEASE INDICATE THE TOTAL NUMBER OF TIMES AS WELL AS THE LAST TIME (MONTH AND YEAR) YOU TRIED OR USED ANY OF THE FOLLOWING DRUGS OR NARCOTICS:**

	Month/Year		Month/Year
_____ Cocaine		_____ Crack	
_____ Rock		_____ Heroin	
_____ Opium		_____ Rush	
_____ Crystal Meth		_____ Acid/LSD	
_____ Hashish		_____ TIC/THC	
_____ Mushroom		_____ Speed/Amphetamines	



## APPLICANT SCREENING QUESTIONNAIRE PLEASE PRINT VERY CLEARLY



### SECTION I – DRUG USE AND NARCOTICS HISTORY (continued)

	Month/Year		Month/Year
_____ Downers/Barbiturates		_____ Morphine	
_____ Angel Dust		_____ PCP	
_____ Steroids		_____ Whip Cream Inhaling/Sniffing	
_____ Glue Inhaling/Sniffing		_____ Free Base	
_____ Special K		_____ Nitrous Oxide	
_____ Ecstasy		_____ GHB/Liquid "G"	
_____ Non-Prescribed Vicodin		_____ Non-Prescribed Valium/Librium	
_____ Other/Details _____			

### SECTION J – ALCOHOL USE HISTORY

When you drink alcohol, what type and brand do you drink?

\_\_\_\_\_

How many times per week, month or year do you consume alcohol?     Per Week     Per Month     Per Year     I never consume any alcohol

Have you ever consumed alcohol while working?     Yes     No

Details \_\_\_\_\_

\_\_\_\_\_

How many times have you been intoxicated in the last 2 years?    \_\_\_\_\_    When was the very last time you were intoxicated?    \_\_\_\_\_

How many times have you driven a vehicle beyond the legal limit, while intoxicated?    \_\_\_\_\_

When was the very last time you drove a vehicle beyond the legal limit, while intoxicated?    \_\_\_\_\_

### SECTION K – DOMESTIC DISPUTE HISTORY

Have you ever been involved in any type of domestic dispute where the police were called?     Yes     No

Details \_\_\_\_\_

\_\_\_\_\_

Have you ever perpetrated physical violence against someone you were in a relationship with?     Yes     No

Details \_\_\_\_\_

\_\_\_\_\_



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**SECTION L – GENERAL BEHAVIORAL HISTORY**

Have you ever shoplifted anything in your entire life?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever stolen any money?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever stolen any merchandise or property?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever vandalized any property or building?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever engaged in any type of identity theft?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever forged any government, military, educational institution, or any other official document?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever had any past or present affiliations with any gang, mafia or organized crime group?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever had any past or present affiliations with any terrorist organization?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_

Have you ever impersonated a police officer or any law enforcement agent?  Yes  No

Details \_\_\_\_\_  
\_\_\_\_\_



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SECTION L – GENERAL BEHAVIORAL HISTORY (continued)

Have you ever smuggled any prohibited items through U.S. customs at any port of entry or border crossing?

Yes

No

Details

Have you ever engaged in any child pornography over the internet involving minors below the age of 18?

Yes

No

Details

Have you ever engaged in any type of physical fight with another individual in the past 5 years?

Yes

No

Details

Have you ever carried a weapon, knife or a gun for protection?

Yes

No

Details

Have you ever engaged in any type of credit card or check fraud?

Yes

No

Details

Have you ever made or used a false ID?

Yes

No

Details

Have you ever engaged in any type of counterfeiting?

Yes

No

Details

Have you ever purchased or received any stolen property?

Yes

No

Details

Have you ever committed any serious undetected crime?

Yes

No

Details



**APPLICANT SCREENING QUESTIONNAIRE  
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**SECTION L – GENERAL BEHAVIORAL HISTORY (continued)**

Have you ever engaged in any type of gambling?

Yes

No

Details

**SECTION M – PAST OR PRESENT LAW ENFORCEMENT PERSONNEL OR SECURITY GUARDS ONLY**

Have you ever solicited or accepted a bribe?

Yes

No

Details

Have you ever used excessive force while performing your duties?

Yes

No

Details

Have you ever been suspended or reprimanded?

Yes

No

Details

Have you ever been sued or are you currently involved in any lawsuit?

Yes

No

Details

**SECTION N – PAST OR PRESENT FIRE DEPARTMENT PERSONNEL OR MEDICS ONLY**

Have you ever started an illegal fire besides a demo or drill?

Yes

No

Details

Have you ever stolen anything from a fire or accident scene?

Yes

No

Details

Have you ever collected any items taken from a fire or accident scene?

Yes

No

Details



